



Immaculate Conception Catholic Preschool

2019-2020

Preschool and Pre-Kindergarten

Tuition Policy & Fee Schedule Agreement

		Monthly Tuition
<u>Pre-Kindergarten Classroom</u>		
5 Full Days <u>Only</u>	Mon.-Thur. 8:30-3:00, Fri. 8:30-12:30	\$530
<u>Preschool Classroom</u>		
Full Day Options: Full day hours are Mon. –Thurs. 8:30-3:00, Fri. 8:30-12:30		
5 Full Days		\$530
4 Full Days – Mon.-Thurs.		\$460
3 Full Days – <u>Choice of days:</u>	Mon. Tues. Wed. Thurs.	\$390
Half Day Options: Half day hours are 8:30 – 12:30		
5 Half Days		\$339
4 Half Days - Mon.-Thurs.		\$305
3 Half Days – <u>Choice of days:</u>	Mon. Tues. Wed. Thurs. Fri.	\$270

- For new families only a **\$200 Non-refundable Registration Fee** is payable at the time of registration and will hold the enrollment for your child. **This fee will be applied to your first month's tuition.** If we cannot accommodate your requested session the fee will be refunded to you.
- Tuition is payable on a 10-month basis. **Tuition is due on the 1st of each month beginning August 1st – May 1st. A full month's tuition payment is due at this time.**
- The first tuition payment and the month of withdrawal payment are non-refundable.
- Payments are considered delinquent if not received **by the 5th of the month** or the following school day. **A \$25 late fee will be assessed if payment is delinquent.** Please contact Rolande Karn in the main office **immediately** if there is any payment issue.
- **Students may not attend class if tuition is more than 30 days late or until arrangements for tuition have been made.** Tuition is not prorated or refunded due to absences, holidays, in-service days, acts of God or nature. Tuition must be paid in full before student records can be released.
- **Tuition payments may be dropped off at the main school office** or mailed to:
Immaculate Conception Catholic School, 750 N. Bill Gray Rd., Cottonwood, AZ 86326