



# *Immaculate Conception Catholic Preschool*

**2019-2020**

Preschool and Pre-Kindergarten

## ***Tuition Policy & Fee Schedule Agreement***

<u>Pre-Kindergarten Classroom</u>	Monthly Tuition
<b>5 Full Days <u>Only</u></b> Mon.-Thur. 8:30-3:00, Fri. 8:30-12:30	\$530
<u>Preschool Classroom</u>	
<b>Full Day Options:</b> Full day hours are Mon. –Thurs. 8:30-3:00, Fri. 8:30-12:30	
<b>5 Full Days</b>	\$530
<b>4 Full Days</b> – Mon.-Thurs.	\$460
<b>3 Full Days</b> – <u>Choice of days:</u> Mon. Tues. Wed. Thurs.	\$390
<b>Half Day Options:</b> Half day hours are 8:30 – 12:30	
<b>5 Half Days</b>	\$339
<b>4 Half Days</b> - Mon.-Thurs.	\$305
<b>3 Half Days</b> – <u>Choice of days:</u> Mon. Tues. Wed. Thurs. Fri.	\$270

- For new families only a **\$200 Non-refundable Registration Fee** is payable at the time of registration and will hold the enrollment for your child. **This fee will be applied to your first month's tuition.** If we cannot accommodate your requested session the fee will be refunded to you.
- Tuition is payable on a 10-month basis. **Tuition is due on the 1<sup>st</sup> of each month beginning August 1<sup>st</sup> – May 1<sup>st</sup>. A full month's tuition payment is due at this time.**
- The first tuition payment and the month of withdrawal payment are non-refundable.
- Payments are considered delinquent if not received **by the 5<sup>th</sup> of the month** or the following school day. **A \$25 late fee will be assessed if payment is delinquent.** Please contact Rolande Karn in the main office **immediately** if there is any payment issue.
- **Students may not attend class if tuition is more than 30 days late or until arrangements for tuition have been made.** Tuition is not prorated or refunded due to absences, holidays, in-service days, acts of God or nature. Tuition must be paid in full before student records can be released.
- **Tuition payments may be dropped off at the main school office** or mailed to:  
Immaculate Conception Catholic School, 750 N. Bill Gray Rd., Cottonwood, AZ 86326